

HAVURAH VOLUNTEER OPPORTUNITIES – revised 9.20.11

We are so pleased to have you in our community. One of the best ways to become integrated is to volunteer by giving your time and energy to a project that benefits the Havurah. You will connect with new people and become part of the Inner Circle of folks that help to sustain our community. Please peruse this list and call Bari Frimkess, our Office Manager with any questions you may have.

___ **Join the Religious Practices Committee** (Religious Practices Committee plans services and special events related to holidays. Creativity, knowledge and willingness to be a "holy shlepper" are helpful qualities for this committee, as well as frequent attendance at services.) Members meet monthly to plan services and holiday events, as well as performing a variety of tasks such as:

___ **Join the Auction Committee** – there are a core group of volunteers who are at the hub of organizing our Annual Fundraising Auction. These folks are in charge of the main areas, although many other volunteers are involved. If you would like to be more involved in the auction, call Ayala, our Program Director for more info @ 541-292-0805.

___ **Join the Finance Committee** (works on drafting the budget from January through April/May each year, must have experience working with spread sheets, financial info, etc.)

___ **Join the Membership Committee** – meets monthly. Members plan outreach events such as Tish N Nosh, call prospective members to invite them to various events, plan the annual New Member's Shabbat, serve as Greeters for High Holy Day Services, etc.

___ **Volunteer to help in the Havurah Office.** Bari Frimkess, our office manager, will be happy to delegate a variety of tasks based on your skill set. Volunteers willing to make a weekly commitment are especially welcome.

___ **Volunteer to be on the Garden Committee** –a group of members dedicated to beautifying the Havurah landscape and help design the garden, install and maintain plants and fundraise for garden care and development.

If you are interested in doing any of the tasks below, but not being part of the committee, please check them off.

Back garden:

- | | |
|----------------------------------|---|
| ___ Plant bulbs | |
| ___ Weed | ___ Mow grass and trim edges |
| ___ Weed along children's garden | ___ Mulch |
| ___ Fertilize | ___ Early October - dig up grass and prepare ground for bulb planting |

Front garden:

___ Set up fertilization schedule

___ Mow grass and trim edges

___ Check irrigation

___ **Volunteer to help with the Havurah Gift Shop** – ordering, pricing and arranging items in an attractive manner, staffing the Gift Shop during Hanukkah and special events.

___ **Join Acts of Loving Kindness E-List:** (No meetings; needs communicated via email—needs may include making a meal, giving a ride, shopping, visiting someone needing company or in the hospital, making Shabbos or other meals for someone convalescing)

KITCHEN VOLUNTEER

___ Kitchen organizer – put away things on a weekly basis, clean out food from fridge on monthly basis, check to see what items need to be purchased (paper towels, napkins, etc.

___ Kitchen storage organizer – organize bowls and serving platters on monthly basis

EVENTS

___ Set-up for events (films, concerts, special events or lectures etc.)

___ Wednesday film series-facilitate the evening by doing set up, welcoming folks, show the film, lead discussion afterward, make announcements

___ Ticket-taking/selling at events

___ Take home tablecloths after big events (such as Yom Kippur BreakFast); launder and return

___ Shop (for kitchen supplies, food for events, etc.)

Please return this form to the Havurah Office and someone will contact you about your choices above.

Thank you so much for taking the time to let us know what you are interested in.